

Proposed NYSBOE Certification Testing (re-started 8/07) & Electronic Voting System Implementation Master Timeline (Plan A)

ID	edecessc	Task Name	Resource Names	Duration	Estimated Start Date	Estimated Finish Date
1		Electronic Voting Machine Implementation Plan		475 days	Mon 8/6/07	Fri 5/29/09
2		Prepare Draft Master Timeline and present to SBOE	NYSTEC,BOE	41 days	Mon 8/6/07	Mon 10/1/07
3		Voting Machine Procurement - Planning		200 days	Mon 8/13/07	Fri 5/16/08
4		Develop Volume Requirements for ordering machines - AIR Study		66 days	Mon 8/13/07	Mon 11/12/07
8		Develop Policies and Procedures for voting machine implementation		200 days	Mon 8/13/07	Fri 5/16/08
58		Develop Procedures relating to Voting Machines		189 days	Mon 8/13/07	Thu 5/1/08
148		Conduct NY State Certification of Electronic Voting Machines		322 days	Mon 8/13/07	Tue 11/4/08
149		Secure a new Independent Testing Authority Firm (ITA)	BOE,NYSTEC	85 days	Tue 8/14/07	Mon 12/10/07
150		Prepare RFP	BOE,NYSTEC	15 days	Tue 8/14/07	Mon 9/3/07
151	150	Publish RFP (9/4/07)	BOE,NYSTEC	1 day	Tue 9/4/07	Tue 9/4/07
152	151	Proposers Submit Intent to Bid Notification (9/11/07)	Voting Sys Vendor	5 days	Wed 9/5/07	Tue 9/11/07
153	152	Proposer RFP Questions Due to OGS (9/018/07)	Voting Sys Vendor	5 days	Wed 9/12/07	Tue 9/18/07
154	153	OGS Issues Responses to Questions (9/25/07)	OGS	5 days	Wed 9/19/07	Tue 9/25/07
155		Proposals Due - Receive bids (10/9/07)	BOE,NYSTEC	1 day	Tue 10/9/07	Tue 10/9/07
156		Oral Presentations/Site Visits (10/23/07 - 10/30/07)	BOE,NYSTEC	6 days	Tue 10/23/07	Tue 10/30/07
157	156	Evaluate bids, score bids and make recommendation on winning bidder (11/7/07)	BOE,NYSTEC,OFT,NYC	6 days	Wed 10/31/07	Wed 11/7/07
158	157	Present recommendation to executive board and obtain approve for winning bidder	BOE Ops	1 day	Thu 11/8/07	Thu 11/8/07
159	158	OGS advises final cost scoring and overall scoring for both bidders	OGS	7 days	Fri 11/9/07	Mon 11/19/07
160	159	Contract negotiations with winning ITA bidder	OGS	14 days	Tue 11/20/07	Fri 12/7/07
161	160	Schedule Project Kick Off Meetings	ITA,BOE Ops	1 day	Mon 12/10/07	Mon 12/10/07
162		Preparation work for start of new ITA		86 days	Mon 8/13/07	Mon 12/10/07
163		Finalize Escrow requirements	NYSTEC	75 days	Mon 8/13/07	Fri 11/23/07
164		Finalize digital signature & electronic record requirements (Done)	NYSTEC	29 days	Mon 8/13/07	Thu 9/20/07
165		Finalize "Roles and Responsibilities" for new ITA testing project	BOE Executive,NYSTEC	60 days	Mon 8/13/07	Fri 11/2/07
169		Finalize Testing Requirements for Kick Off discussions with ITA		60 days	Mon 8/13/07	Fri 11/2/07
175		Assemble all prior CIBER testing work documentation for review by new ITA (Done)		1 day	Mon 8/13/07	Mon 8/13/07
179		Prepare an Agenda and determine time length and location for Kick Off meetings	BOE Ops,NYSTEC	70 days	Mon 8/13/07	Fri 11/16/07
180	179	Discuss with new ITA and agree on the length of time for the initial kick off meeting	NYSTEC,BOE Ops	10 days	Mon 11/19/07	Fri 11/30/07
181	160	Forward draft Master Timeline, Requirements documentation, CIBER background and prior testing info	BOE Ops	1 day	Mon 12/10/07	Mon 12/10/07
182	160,162	Certification Testing Project "Kick Off" meeting at SBOE - Deliverable #1		3 days	Tue 12/11/07	Thu 12/13/07
183		Establish guidelines for testing process	BOE Executive	1 day	Tue 12/11/07	Tue 12/11/07
190		ITA Presentation		2 days	Tue 12/11/07	Wed 12/12/07

Proposed NYSBOE Certification Testing (re-started 8/07) & Electronic Voting System Implementation Master Timeline (Plan A)

ID	edecessc	Task Name	Resource Names	Duration	Estimated Start Date	Estimated Finish Date
198		Establish dates and locations for subsequent planning meetings to finalize Certification details		1 day	Thu 12/13/07	Thu 12/13/07
203		Planning Meetings to finalize ITA effort (number and locations TBD)	ITA,BOE Ops,NYSTEC	20 days	Mon 1/7/08	Fri 2/1/08
204		<i>Below starts the section that the new ITA will customize. The new ITA will fill in all dates once known</i>		1 day	Mon 8/13/07	Mon 8/13/07
205		ITA reviews prior ITA documentation and determines usability Deliverable #4		17 days	Wed 12/12/07	Thu 1/3/08
214	205	Consolidate ITA Timeline into Master Project Timeline	NYSTEC	1 day	Fri 1/4/08	Fri 1/4/08
215		Determine which voting systems will be in scope for testing and begin initial review	BOE Ops	61 days	Wed 11/28/07	Wed 2/20/08
216	345	Vendors submit in scope systems for testing (10 days after bid opening date)	Voting Sys Vendor	10 days	Wed 11/28/07	Tue 12/11/07
217	216	Initial examination of technical documentation provided by machine vendors (TDP)		10 days	Thu 1/3/08	Wed 1/16/08
223		Initial examination of system provided by machine vendors (System)		10 days	Thu 1/3/08	Wed 1/16/08
229		Examination of voting machine vendors Quality Assurance Program		10 days	Thu 1/3/08	Wed 1/16/08
235		Examination of voting machine vendors Configuration Mgmt Plan		10 days	Thu 1/3/08	Wed 1/16/08
241	217	Development of a detailed system test plan (Master Test Plan- Security & Functional)		10 days	Thu 1/17/08	Wed 1/30/08
248	247	Development of a detailed individual system test plan (by machine)		15 days	Thu 1/31/08	Wed 2/20/08
287	215	Test Phase Note - Estimated at nine months - Actual duration TBD based on scope of effort		180 days	Thu 2/21/08	Wed 10/29/08
316		Documentation Phase		2 days	Thu 10/30/08	Fri 10/31/08
317	287	Preparation of final test results	BOE Ops	1 day	Thu 10/30/08	Thu 10/30/08
318	317	Submit final certification test results to SBOE Executive Board	BOE Ops	1 day	Fri 10/31/08	Fri 10/31/08
319	318	Complete Certification of Vendor-Machines	BOE Executive	1 day	Mon 11/3/08	Mon 11/3/08
335		Deliver necessary software to escrow agent	ITA	1 day	Mon 11/3/08	Mon 11/3/08
336	332	Provide list of certified machines to counties & machines to be ordered for their counties	BOE Ops & OGS	1 day	Tue 11/4/08	Tue 11/4/08
337		<i>This ends the section that the new ITA will customize and fill out</i>		1 day	Mon 8/13/07	Mon 8/13/07
338						
339		Voting Machine Ordering & Delivery		470 days	Mon 8/13/07	Fri 5/29/09
340		Assist Counties With Ordering Machines (Dates are TBD due to Suspended tests)		405 days	Mon 8/13/07	Fri 2/27/09
341		Provide Contracts for Counties to procure voting systems (New Solicitation)		93 days	Wed 9/12/07	Fri 1/18/08
342		Resolve Issues in contract language and Voting System Requirements	BOE Ops,OGS	21 days	Wed 9/12/07	Wed 10/10/07
343	342	Prepare & Distribute Solicitation	OGS	5 days	Thu 10/11/07	Wed 10/17/07
344		Advertisement in Contract Reporter (Done)	OGS	1 day	Mon 9/24/07	Mon 9/24/07
345	343	Bid Opening Date (duration mandated by law)	OGS	21 days	Thu 10/18/07	Thu 11/15/07
346	345	Contract negotiations with individual voting system vendors	OGS	20 days	Fri 11/16/07	Thu 12/13/07
347	346	BOE Review & Sign-off	BOE	5 days	Fri 12/14/07	Thu 12/20/07
348	347	Contract is sent to OSC for Approval (assumes 30 day approval process)	OGS	20 days	Fri 12/21/07	Thu 1/17/08

Proposed NYSBOE Certification Testing (re-started 8/07) & Electronic Voting System Implementation Master Timeline (Plan A)

ID	edecessc	Task Name	Resource Names	Duration	Estimated Start Date	Estimated Finish Date
349	348	Contract is complete		1 day	Fri 1/18/08	Fri 1/18/08
350		Prepare Ordering Packet and informational materials for Counties	BOE Ops & OGS	180 days	Mon 8/13/07	Fri 4/18/08
351		Create Informational Packet	BOE Ops,OGS	45 days	Mon 8/13/07	Fri 10/12/07
352		Create cost lists & order forms	BOE Ops & OGS	180 days	Mon 8/13/07	Fri 4/18/08
353		Develop process for collecting and accounting for 5% match (Done)	OGS	21 days	Mon 8/13/07	Mon 9/10/07
354		Collect 5% matching	OGS	180 days	Mon 8/13/07	Fri 4/18/08
355		Distribute packets to Counties	BOE Ops & OGS	180 days	Mon 8/13/07	Fri 4/18/08
356		Define County requirements and obtain written proposals from vendors (Service & Support)	County	180 days	Mon 8/13/07	Fri 4/18/08
357	349,336	Return ordering information to OGS	County	23 days	Wed 11/5/08	Fri 12/5/08
358		Coordinate County Orders	BOE Ops & OGS	405 days	Mon 8/13/07	Fri 2/27/09
359	357	BOE to Process Certificates at DOB to ensure funds are available to place orders		5 days	Mon 12/8/08	Fri 12/12/08
360	357	Create list of non-compliance & deliver to BOE	OGS	1 day	Mon 12/8/08	Mon 12/8/08
361	357	Select Machine for common submission Counties	BOE Executive	5 days	Mon 12/8/08	Fri 12/12/08
362	357	Collect Orders for common submission counties from BOE	OGS	5 days	Mon 12/8/08	Fri 12/12/08
363		Record requisitions and purchase order processing	OGS	30 days	Thu 11/6/08	Wed 12/17/08
364	357	Issue Purchase Orders	OGS	30 days	Mon 12/8/08	Fri 1/16/09
365		County Board and Voting System Vendor negotiate individual delivery date(s)	Voting Sys Vendor	30 days	Tue 11/4/08	Mon 12/15/08
366	364	Voting System Vendor accepts Purchase Order and negotiates delivery dates	Voting Sys Vendor	30 days	Mon 1/19/09	Fri 2/27/09
367		Begin individual training program coordination with each county		135 days	Mon 8/13/07	Fri 2/15/08
368		Develop Training Coordination Process		117 days	Mon 8/13/07	Tue 1/22/08
369		Procure temporary workers for training county boards	BOE Ops	90 days	Wed 9/19/07	Tue 1/22/08
370		Procure consultant for logistical support of training and support of county boards for acceptance testing	BOE Ops	45 days	Mon 8/13/07	Fri 10/12/07
371	370	Develop training and support plan	BOE Ops,Consultant,NYSTEC	60 days	Mon 10/15/07	Fri 1/4/08
372		Create individual training schedules and curriculums		30 days	Mon 1/7/08	Fri 2/15/08
373		Individual Voting System Training		30 days	Mon 1/7/08	Fri 2/15/08
378		Acceptance Testing		30 days	Mon 1/7/08	Fri 2/15/08
384		OGS training		30 days	Mon 1/7/08	Fri 2/15/08
387		Administration Policies and Procedures		30 days	Mon 1/7/08	Fri 2/15/08
393		Develop process for change notices (Done)	OGS	43 days	Mon 8/13/07	Wed 10/10/07
394		Develop Process for receiving (Done)	OGS	43 days	Mon 8/13/07	Wed 10/10/07
395		Delivery - Note actual delivery date will be negotiated with each system vendor and county at time of PO	Voting Sys Vendor	65 days	Mon 3/2/09	Fri 5/29/09
396	19,84,366	Estimated time for delivery to begin after PO is finalized		30 days	Mon 3/2/09	Fri 4/10/09

Proposed NYSBOE Certification Testing (re-started 8/07) & Electronic Voting System Implementation Master Timeline (Plan A)

ID	edecessc	Task Name	Resource Names	Duration	Estimated Start Date	Estimated Finish Date
397	396	Document inventory (Dates TBD)	County	10 days	Mon 4/13/09	Fri 4/24/09
398		Test voting machines		15 days	Mon 4/27/09	Fri 5/15/09
399		Acceptance testing of voting systems		15 days	Mon 4/27/09	Fri 5/15/09
405	403	Submit OGS forms for payment of machines	County	5 days	Mon 5/18/09	Fri 5/22/09
406	404	Submit OGS forms for rejection of machines that did not pass acceptance testing	County	5 days	Mon 5/18/09	Fri 5/22/09
407	406	Prepare report and forward to SBOE on delivery status	County	5 days	Mon 5/25/09	Fri 5/29/09
408		On-going Support Activities (All dates are TBD until Delivery dates are known)		10 days	Mon 8/13/07	Fri 8/24/07
409		Quarterly Maintenance of Voting Systems when not in use	County	10 days	Mon 8/13/07	Fri 8/24/07
410		Election Activities (All dates are TBD until Delivery dates are known)		30 days	Mon 8/13/07	Fri 9/21/07
411		Pre-Election Support		1 day	Mon 8/13/07	Mon 8/13/07
420		Election Day Responsibilities (Counties) (All dates are TBD until Delivery dates are known)	County	1 day	Mon 8/13/07	Mon 8/13/07
423		Election Day Responsibilities (SBOE) (All dates are TBD until Delivery dates are known)		1 day	Mon 8/13/07	Mon 8/13/07
426		Election Day Responsibilities (Vendor) (All dates are TBD until Delivery dates are known)		1 day	Mon 8/13/07	Mon 8/13/07
428		Post Election Day - (All dates are TBD until Delivery dates are known)		30 days	Mon 8/13/07	Fri 9/21/07