

**Minutes of the New York State Board of Elections
December 12, 2013**

The meeting of the Board of Canvassers of the New York State Board of Elections was convened at the offices of the New York State Board of Elections, 40 North Pearl Street, Albany, New York in the 5th Floor Conference Room and was called to order at 12:05 p.m. The meeting was chaired by Commissioner James Walsh. Commissioners present were Douglas Kellner, Evelyn Aquila and Gregory Peterson.

The Board of Canvassers considered a motion to certify the General Election results for the November 5, 2013 Election. **The motion was approved unanimously (Commissioners Kellner, Walsh, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No).**

The meeting of the Commissioners of the New York State Board of Elections held at the offices of the New York State Board of Elections, 40 North Pearl Street, Albany, New York in the 5th Floor Conference Room was called to order at 12:15 p.m. The meeting was chaired by Commissioner James Walsh. Commissioners present were Douglas Kellner, Evelyn Aquila and Gregory Peterson. Staff members present were: Robert Brehm, Todd Valentine, Kim Galvin, Paul Collins, William McCann, Anna Svizzero, Joe Burns, John Conklin, Dave Loomis and Tom Connolly. The guest list is attached.

Minutes of November 1, 2013 – Minutes were accepted **(Commissioners Kellner, Walsh, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No).**

Commissioner Aquila was presented with resolutions, congratulatory letters, and accolades as she retires from the Board following 24 years as Commissioner.

Unit Updates:

Executive – Robert Brehm and Todd Valentine reported on several issues including:

- Working with OGS and DOB on end of fiscal year issues.
- Working with the Election Commissioners Association preparing for the winter conference in January.
- Bob Brehm attended the Assembly Election Law Committee Hearing on December 9th in NYC
- A letter was sent to the NYC Board to clarify any problems with the SBOE's correct Chinese translation of propositions 4 and 5 on the November 5th ballot.

Legal – Kim Galvin and Paul Collins reported on activities related to the Legal Unit including:

- Working on the legislative agenda.
- Regulation Part 6206, 6210 and 6211 have gone through Budget review and have been sent to the Executive Chamber for their action.

Election Operations – Anna Svizzero and Joe Burns reported that the Election Operations unit is working on several ongoing issues including:

- The Asset Management system has been launched.
- Worked with IT in receiving and posting election night results from all the counties.
- Processed the paperwork for the certification of the election.

PIO/NVRA – John Conklin reported that the PIO/NVRA unit is working on several issues.

- Worked with IT in putting a legislative district look-up on our website.

- NVRA county board visits are continuing.
- Working with the county boards to update their voter history in NYSVoter.
- NYC has been using NYSVoter to update their list maintenance.

Campaign Finance – Bill McCann reported on several items his unit is working on:

- The Education Outreach and Training sub-unit have started a new program called “Winding Down Your Campaign”.
- A CLE course to be held at the ECA January Conference.
- The Order to Show Cause for the 11-day pre general was filed.

ITU – Dave Loomis reported on activity in the IT unit.

- The NYSVoter Refresh Project is moving forward.
- Working on the Election Night Reporting Project for next year.
- Going forward on the Campaign Finance Redesign Project.

Old Business: No old business

New Business: The Commissioners took action on several issues including:

- Update on Campaign Finance Procedures - Staff is instituting a management structure – a committee will meet on a regular basis to get updates, etc. there was also a discussion on using regular mail for the next Order to Show Cause instead of a process server. Also, there was a discussion on the policy for collecting interest as judgments are paid.
- Commissioner Kellner spoke about the two federal court cases regarding the interpretation of Election Law 7-104 and 7-106.
- Commissioner Kellner discussed Election Law 3-222 – access to ballot images.
- The next board meeting is scheduled for January 28th.
- **VOTE** on the staff report on enforcement matters except for CMP13-33 and 13-45 which will be tabled. **The motion was approved unanimously (Commissioners Kellner, Walsh, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No**
- The Commissioners convened to Executive Session.

The meeting was adjourned 1:15 p.m.