

**Minutes of the New York State Board of Elections  
September 30, 2013**

The meeting of the Commissioners of the New York State Board of Elections held at the offices of the New York State Board of Elections, 40 North Pearl Street, Albany, New York in the 5<sup>th</sup> Floor Conference Room was called to order at 12:25 p.m. The meeting was chaired by Commissioner James Walsh. Commissioners present were Douglas Kellner, Evelyn Aquila and Gregory Peterson. Staff members present were: Robert Brehm, Todd Valentine, Kim Galvin, Paul Collins, William McCann, Anna Svizzero, Joe Burns, John Conklin, Dave Loomis and Tom Connolly. The guest list is attached.

**Minutes of September 12, 2013 – Minutes were accepted (Commissioners Kellner, Walsh, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No).**

**Unit Updates:**

**Executive** – Robert Brehm and Todd Valentine reported on several issues including:

- Interviews were held with the Moreland Commission.
- In receipt of the budget call letter for 2014-15. No growth for the next two years.
- Will be using a lot of our surplus budget for the publication of the constitutional amendments.
- HHS grants are expiring and PIO worked with the counties and OGS to make sure everything gets paid by end of fiscal year.

**Legal** – Kim Galvin and Paul Collins reported on activities related to the Legal Unit including:

- Worked with EOU to review documents relating to Supreme Court nominations.
- Paul Collins reported on a couple of cases.

**Election Operations** – Anna Svizzero and Joe Burns reported that the Election Operations Unit is working on several ongoing issues including:

- Processing the paperwork for the Supreme Court nominations.
- Roll Calls for the Judicial delegates and alternates were created and shared with the conveners and State Committees.
- Working on updating the guide book on how to operate a Board of Elections, will be completed by end of the year.
- Anna will work with the NYC board to have them send us their procedures.

**PIO/NVRA** – John Conklin reported that the PIO/NVRA Unit is working on several issues.

- Last quote for publishing the six constitutional amendments was \$313,000.00, waiting on one more quote.
- EAC grant reports and the Supreme Court candidates list have been published on our website.
- September 27<sup>th</sup> is the last deadline for transmittal of military ballots.

**Campaign Finance** – Bill McCann reported on several items his unit is working on:

- July Order to Show Cause was filed against 381 candidates and committees.
- Worked closely with the New York City Campaign Finance Board to come up with a schedule of filings for the run-off election

**ITU** – Dave Loomis reported on activity in the IT Unit.

- A questionnaire will be sent to all the County Board's for election night reporting system that the unit is working on.

### **Old Business:**

- **VOTE** on amending Part 6210 and repeal Part 6211 regarding central county absentee voting systems and amending Part 6206 related to designation of polling places, accessibility surveys **(The motion was approved unanimously (Commissioners Kellner, Walsh, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No).**

### **New Business:** The Commissioners took action on several issues including:

- A draft of the 2014 political calendar has been completed and will be discussed at the next board meeting.
- The next meeting will be November 1<sup>st</sup>
- **VOTE** to approve the recommendation of staff in regard to a complaint not requiring preliminary determination from Campaign Finance Unit. **The motion was approved unanimously (Commissioners Kellner, Walsh, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No).**

**The meeting was adjourned 1:15 p.m.**