

**Minutes of the New York State Board of Elections
June 4, 2013**

The meeting of the Commissioners of the New York State Board of Elections held at the offices of the New York State Board of Elections, 40 North Pearl Street, Albany, New York in the 5th Floor Conference Room was called to order at 12:15 p.m. The meeting was chaired by Commissioner James Walsh. Commissioners present were Douglas Kellner, Evelyn Aquila and Gregory Peterson. Staff members present were: Robert Brehm, Todd Valentine, Kim Galvin, Paul Collins, William McCann, Anna Svizzero, Joe Burns, John Conklin, Dave Loomis, Tom Connolly and Cheryl Couser. The guest list is attached.

Minutes of April 9, 2013 – Minutes were accepted (**Commissioners Kellner, Walsh, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No**).

Unit Updates:

Executive – Robert Brehm and Todd Valentine reported on several issues including:

- Todd Valentine, Bob Brehm and Bill McCann testified before the Senate Election Law Committee and also the Senate Independent Democratic Conference concerning campaign finance enforcement.
- Bob Brehm and Paul Collins attended meeting on Project Sunlight.
- Internal Controls report is completed and filed on April 25th.

Legal – Kim Galvin and Paul Collins reported on activities related to the Legal Unit including:

- Increased phone calls due to the local elections. Kim Galvin as the Ethics Officer attended train the trainer training sessions at JCOPE.
- The Election Law Update for 2013 has been revised.

Election Operations – Anna Svizzero and Joe Burns reported that the Election Operations unit is working on several ongoing issues including:

- Contracted with the U.S. Post Office to get address change information.
- Certificates of Vacancies due to resignations for Assembly Districts 53 and 86.
- Anna Svizzero and Joe Burns need to do an executive review on the RFP lab selection process.
- The certification for the upgrade of the ES&S Central Count System has been completed.
- The draft of the EAC Grant will be ready for the Commissioners in a couple of weeks.

PIO/NVRA – John Conklin reported that the PIO/NVRA unit is working on several issues.

Campaign Finance – Elizabeth Hogan had nothing to add to the written report for Campaign Finance and Enforcement

- Answered numerous press questions concerning the Senate testimonies.
- 2013 political calendar has been posted to the web.
- NYSVoter board visits are still ongoing.

Campaign Finance – Bill McCann reported on several items his unit is working on:

- The updated contribution limits will go up on the website today.
- The training seminars are underway.
- Audit staff is working on the 2012 Corporate Over-Contribution Audit.

- Waiting to hear back from OGS concerning an RFP for the process server.

ITU – Bill McCann reported in Dave Loomis’s absence on the ITU’s written report.

- IT is working on redesigning the Campaign Finance computer system.
- All IT requests now go through the General Government cluster which is part of the Information Technology Department.

Old Business:

- **DISCUSSION** on the Central Count Absentee System

New Business: The Commissioners took action on several issues including:

- **VOTE** on Resolution to approve the amendment to the voter registration application with regards to adding an optional e-mail address box. **(The motion was adopted. The Commissioners voted 4-0 to adopt).**
- **VOTE** on Resolution to amend the affidavit ballot envelope to include an optional e-mail address box. **(The motion was adopted. The Commissioners voted 4-0 to adopt).**
- **VOTE** on Resolution for the expenditure of \$85,000 of federal HAVA funds for computer services for NYSVoter. **(The motion was adopted. The Commissioners voted 4-0 to adopt).**
- **VOTE** on Resolutions to for the expenditure of \$50,000 of federal HAVA funds for network storage for NYSVoter. **(The motion was adopted. The Commissioners voted 4-0 to adopt).**
- The Commissioners reviewed the memorandum sent from the Co-Executive Directors to the NYC Board in regards to the run-off election and all agree that when the Co-Executive Directors sign off that they are speaking for the agency. .
- **VOTE** to approve the recommendation of staff in regard to a complaint not requiring preliminary determination from Campaign Finance Unit. **The motion was approved unanimously (Commissioners Kellner, Walsh, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No).**
- The next meeting will be July 29, 2013.

The meeting was adjourned 1:15 p.m.