



STATE BOARD OF ELECTIONS

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Stanley L. Zalen
Co-Executive Director

To: County Boards of Elections
From: Stanley Zalen and Todd Valentine
Date: June 6, 2008
RE: Train-the-Trainer Sessions

The State Board of Elections, and our training consultants, SOE Software, in cooperation with the NYS Commission on Quality of Care and Advocacy for Persons with Disabilities (CQCAPD), has developed an Online Poll Worker Training and Voter Education training tool for use throughout New York. We will introduce the product to you at the ECA Summer Conference on June 17th. Regional training will be provided in the various regions defined by the Election Commissioner's Association of the State of New York on June 18th through June 30th. Each session will consist of two parts and last approximately 3 hours. The first portion of the program will include instruction by SOE Software on the use of the Online Poll Worker Training System. During the second portion of the program, the CQCAPD will provide training in the use of the ballot marking device and its related accessibility features, as well as tips on serving voters with diverse needs, such as, but not limited to those with vision, hearing, mobility, or cognitive impairments.

Please know that attendance at these sessions is open to those individuals identified by county boards that conduct or help organize training programs in your county. If you have opted to hire professional trainers for your upcoming inspector training needs, they too are welcome to attend these sessions. There is no charge for attending.

Online Poll Worker Training topics include:

- Overview of Online Training Experience
- Student Experience
- County Level Administration of Training Tool
- User Management
- Reports
- Support

Disability-related topics include:

- Meeting Voter Access Needs
- Issues poll workers might encounter with the use of the BMD in an election.

The training sessions will be held at the dates and times on this schedule. Starting June 9, 2008 please register for the training session for your region at: www.elections.state.ny.us/VoterEd.html For any questions or to RSVP by telephone, or for individuals who require special accommodations, please call Gregory Fiozzo at (518) 474-1953 prior to the training session.

Introduction and Training for the Online Poll Worker Training Module
Train the Trainer Program
June 2008

Region 1

Dutchess, Orange
Nassau, Putnam
Rockland, Suffolk
Sullivan, Westchester

Friday June 27, 2008 10:00 am – 1:00 pm
Putnam County Bureau of Emergency Services
Tops Building
112 Old Route 6
Carmel, New York 10512

Region 2

Albany, Columbia, Essex
Fulton, Greene, Hamilton
Rensselaer, Saratoga, Schenectady
Schoharie, Ulster, Warren
Washington

Monday June 30, 2008 10:00 am – 1:00 pm
Saratoga County Board of Elections
50 West High Street
Ballston Spa, New York 12020

Region 3

Clinton, Franklin, Jefferson
Lewis, Oswego, St Lawrence

Wednesday June 25, 2008 10:00 am – 1:00 pm
Old Courthouse, Legislators' Board Room
175 Arsenal Street
Watertown, New York 13601

Region 4

Broome, Chenenago, Delaware
Herkimer, Madison, Oneida
Onondaga, Otsego

Thursday June 26, 2008 10:00 am – 1:00 pm
Otsego County Board of Elections
140 County Highway 33W
Cooperstown, New York 13326

Region 5

Cayuga, Chemung, Cortland
Schuyler, Seneca, Steuben
Tioga, Yates

Tuesday June 24, 2008 10:00 am – 1:00 pm
County Building
One DiPronio Drive
Waterloo, New York 13165

Region 6

Allegany, Cattaraugus, Chautauqua
Genesee, Livingston, Monroe
Niagara, Ontario, Orleans
Wayne, Wyoming

Monday June 23, 2008 1:00 pm – 4:00 pm
Monroe County Board of Elections Service Center
2595 Brighton-Henrietta Town Line Road
Rochester, New York 14623

Erie County ES&S

Erie

Wednesday June 18, 2008 1:00 pm – 4:00 pm
Erie County Board of Elections
134 West Eagle Street
Buffalo, New York 14202

New York City ES&S

Bronx, Kings, New York
Queens, Richmond

To Be Determined
New York City Board of Elections
42 Broadway, 6th Floor
New York, New York 10004